

**Chester County**  
**natural gas authority**  
*The "Natural" Solution*

TO: The Board of Directors of Chester County Natural Gas Authority

FROM: Jason P. Stewart, P.E.

DATE: August 12, 2019

SUBJECT: **Regular Schedule Board Meeting, 11:00am, Wednesday, August 28, 2019.**

The Chester County Natural Gas Authority Board of Directors will have a regular scheduled meeting at **11:00am Wednesday, August 28, 2019**, at the Chester County Natural Gas Authority's Board Room in Chester. Your board package will be delivered prior to the meeting. Lunch will be served at 12:00 Noon. Since this is the annual budget approval meeting, the meeting may last longer than normal.

**I. MEETING CALLED TO ORDER**

**II. MINUTES FROM CALLED MEETING OF MAY 30, 2019**

**Board Action**

**III. MINUTES FROM BOARD MEETING OF JUNE 20, 2019**

**Board Action**

**IV. MANAGERS REPORT**

- ✓ Financial
  - Gas Company Investments
  - Future Board Meetings
  - Fiscal Year-to-date earnings & projections
  - June 2019 Financial Statement & Financial Graphs
  - Gas Sales Graphs
  - Final 2018-2019 Capital Expenditures Review
  - Final 2018-2019 O&M Expense Comparison
- ✓ Chester County Natural Gas Authority Transportation & Construction Equipment
- ✓ Final 2018-2019 Employee Bonus Program

**V. CCNGA OPERATION REPORT**

- ✓ Winter Weather Forecast
- ✓ Rate Schedule Pricing Update
  - Rate Survey August 2019
- ✓ APGA Safety Award
- ✓ Municipal Association of SC – 2019 Setoff Debt Collection
- ✓ Economic Development

**VI. PATRIOTS ENERGY GROUP/PATRIOTS ENERGY GROUP FINANCING AGENCY UPDATE**

- ✓ PEG Update

**VII. 2019-2020 BUDGET PACKAGE**

- ✓ 2019-2020 Gas Sales for each class of customer, analysis and recommendations
- ✓ 2019-2020 Net Revenue for each class of customer, analysis and recommendations
- ✓ 2019-2020 Rate & Fee Review, analysis and recommendations
- ✓ 2019-2020 SEDC Annual Budget Financial Statements
- ✓ 2019-2020 Estimated Net Revenue, analysis and recommendations
- ✓ 2019-2020 Labor Operations and Maintenance Expenses, analysis and recommendations
- ✓ 2019-2020 Other Operation and Maintenance Expenses, analysis and recommendations
- ✓ 2019-2020 Restricted Fund Requirements
- ✓ 2019-2020 Bond Issue Payments
- ✓ 2019-2020 Capital Expenditures and recommendations
- ✓ 2019-2020 Salary Information and recommendations

**VIII. APPROVAL OF CCNGA BUDGET PACKAGE (IN ITS ENTIRTY OR EACH SECTION)**

- ✓ Approval of CCNGA 2019-2020 Budget
- ✓ Approval of CCNGA 2019-2020 Capital Expenditures
- ✓ Approval of CCNGA 2019-2020 Salary Adjustments

**Board Action**  
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**IX. OTHER BUSINESS**

**X. ADJOURN MEETING**

**PUBLIC HEARING PACKAGE**

**Begins 2:00 pm**

- I. **Public Hearing Meeting Called to Order**
- II. **Public Hearing**
- III. **Approval of Chester County Natural Gas Authority Budget**
- IV. **Other Business**
- V. **Meeting Adjourn**

**Board Action**